

### Step One

- Use Family Tree **Document F1** to organize and list all given names, surnames and maiden names.
- Include any known birth dates and death dates
- This gives you a general image of what you know & what is missing.

#### **Step Two**

- If you are seeking out a specific family member and know information about his or her immediate family unit, the National Genealogical Society Family Group Sheets will help you organize this information.
- Family Group Sheets reveal the relationships between spouses and their children.
- Family Group Sheets are more revealing than most trees since they also record locations of birth, death and marriage. Most also include the spouses parents.
- Fill in as much of the tree surrounding the person or generation you are interested in learning more about. This includes given names, surnames, maiden names, dates of birth, dates of death, residence locations, occupation, education, religious affiliation.

#### **Step Three**

- If you are interested in learning more about one specific ancestor, filling out the Detailed Individual Sheet can give further context to search for records. If, for instance, he is a suspected immigrant, knowing this will open search parameters to immigration and naturalization paperwork.
- Any remembered detail could unlock a number of potential records.

### **Step Four**

- Once you have completed these documents, you will be better able to determine what more you would like to know about your ancestor(s).
- Now is the time to fill out the online questionnaire. Good luck going forward, and I look forward to assisting you in your ancestral search.

## **Detailed Individual Sheet**

Ind Sheet #\_\_\_\_\_

# **Early Life Vitals**

SURNAME:	Source:
First Name:	Source:
Middle Name:	Source:
Birth Date:	Source:
Location of Birth:	Source:
Baptism/Bris:	Source:
Location:	Source:

### **Parents**

Parents	
Father:	Source:Ind Sheet #
Mother:	Source:Ind Sheet #
Married:	Source:
Marriage Location:	
Location of Birth:	Source:
Baptism/Bris:	Source:
Location:	

Marriage(s)		Ind Sheet #
Spouse:	Date Married:	Ind Sheet #
Source:		
Spouse:	Date Married:	Ind Sheet #
Source:		
Children		
Name:		Ind Sheet #
Source(s):		
Life Events		
Education:		_Source:
Residence Location:		Source:
Residence Location:		Source:
Occupation(s):		Source:

Immigration:\_\_\_\_\_Source:\_\_\_\_

\_Source:\_\_\_\_

Military:

## **Death Vitals**

Ind Sheet #\_\_\_\_

		7
Death Date:		
Death Location:		
	Source:	
Burial Date:		
	Source:	
Notes		
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		_
Other Information		
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